

## ACES NOTIFICATION # 40:

### ATTENTION: ALL STATE AND CSUC AGENCIES (Public Agencies and Schools, Please Disregard)

#### **Processing reminder for STATE and CSUC Agencies Only:**

State and CSUC employees that qualify for CalPERS membership should **not** be submitted via ACES. The functionality to add an appointment via ACES for State and CSUC employees was created for the use of **NonPERS appointments only**.

Agencies are updating appointments as NonPERS in order to apply health coverage. The PERS membership for the same appointment is later updated in SCO PIMS system. This creates multiple appointments in our system and requires manual clean up for CalPERS staff. Future appointment changes may also be impacted thus creating additional processing issues.

#### PERS Appointments:

- Processing of employment data for State and CSUC employees must be updated via the SCO PIMS system
- CalPERS receives this information on a daily basis and the COMET application is updated within two (2) working days
- If the application was unable to apply the transaction, CalPERS is notified of the error and the transaction will be processed ASAP
- Once the PERS appointment is updated the health can then be attached

#### NonPERS Appointments:

- Initial appointments can not be updated in COMET via SCO PIMS system
- When a NonPERS employee is eligible for health coverage the ACES New Enrollment functionality will add an appointment and health for State and CSUC employees, **ONLY** because the initial appointment could not be updated via SCO PIMS system
- Once the NonPERS appointment information is updated in our application, all changes to that employment segment will be processed via the SCO PIMS system changes

Due to the workload impacts this problem is creating, agencies continuing to submit data incorrectly could have their ACES access restricted to view only. If the appointment has already been processed in the SCO PIMS system and it cannot be viewed in ACES and is preventing the health enrollment, please call the CalPERS Employer Contact Center toll free at (888) CalPERS (225-7377). As always, thank you for your consideration.

*If you did not receive this Notification by e-mail, contact your Account Administrator or call us at (888) CalPERS (225-7377) to confirm your e-mail address.*